

SOLICITATION ADDENDUM

Date: **2.25.2020**
Subject: **Reflective Sheeting & Supplies for License Plates**
Solicitation Number: **6100049544**
Due Date/Time: **2.27.2020**
Addendum Number: **2**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

List any and all changes:

QUESTIONS and ANSWERS

Question 1: Could the graphic image files for each plate iteration be provided as to prepare for any request of pre-production samples?

Answer: The actual artwork needed to develop this plate can be obtained upon the bidder's request from the Manager of the Output Control Section of the Pennsylvania Department of Transportation, (717) 787-2680.

Question 2: Upon notification by the Department of General Services to furnish the material, bidder must, within ten (10) business days, submit enough reflective sheeting and supplies to produce 100 license plates. The material must be submitted to SCI-Fayette, Bureau of Correctional Industries, Attn: Correctional Industries Manager 2, 50 Overlook Drive, LaBelle, PA 15450-1050. This sheeting must be representative of the material to be furnished if award is made to the bidder. Due to limited time constraints could the sample material submission period be extended?

Answer: No, the submission period will not be extended.

Question 3: No Pre-production samples are to be provided with the electronic bid submission. Pre-Production samples are only to be provided upon notice by the Department of General Services. Upon notice by the DGS, bidder has ten (10) business days to provide samples. The contractor will be required to provide materials for twenty-four (24) pre-production samples to the Manager of the Output Control Section of the Pennsylvania Department of Transportation, Riverfront Office Center, 1st Floor, Harrisburg, PA 17104. Could the timeline be more specific for this requirement? If bid was awarded to a Vendor that does not have the graphic cylinders manufactured, would time be allowed for this process to complete?

Answer: There is no timeline established for the review of the vendor submissions. Vendors should anticipate that a request for samples could come as soon as one week after the solicitation closes.

Question 4: All deliveries must be provided F.O.B. Destination to the Commonwealth's designated point of delivery as indicated on the purchase order. All deliveries must be made within thirty (30) days from the date of receipt of purchase order. Will there be a sufficient forecast provided as to meet the 30 day delivery deadline?

Answer: Annual usage has been provided with orders placed 2-3 times a year.

Question 5: Since we are not the majority current contract holder, we would have a difficult time delivering the finished product samples after 10 business days upon notice by DGS. Would the state accept a similar pre-made sample for testing purposes?

Answer: The intent is for the Commonwealth to receive a representative sample of the actual PA plate and not a similar one.

Question 6: Could you please provide the current pricing for each item along with the SQFT purchased annually for the past two years?

Answer: Annual usage, by ROLL, has been provided as the estimated quantity of each line item. It is the responsibility of interested suppliers to convert this usage into SQFT. Current pricing can be found on www.emarketplace.state.pa.us

Type of Solicitation: Electronic Bid (SRM) - Review the Questions section of your solicitation response to ensure you have responded, as required, to any questions relevant to solicitation addenda issued subsequent to the initial advertisement of the solicitation opportunity.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

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